

## **DIRECTOR CONFERENCE-22 NOV 2022**

### **AGENDA POINTS**

#### **ITEM NO-I: Procedure for allotment and payment of Govt. Programmes.**

- a) Our consolidated proposal submitted online to the Ministry in the month of June 2022 for the FY 2022-2023.
- b) Once the Ministry of Youth Affairs & Sports sanctions the programmes, 50% of amount is released by the Ministry.
- c) After receipt of sanctions, HQ NAF allots the programmes to chapters and the directors are informed as to what action has they are supposed to do within the time frame.
- d) After receipt of reply from chapter Directors, the dates and venues are consolidated and forwarded to the Ministry by the HQ NAF for obtaining their 'Go ahead'.
- e) After obtaining the 'Go ahead' the 50% of the money is released to the chapters through PFMS portal as per their programmes which they are to conduct.
- f) Chapter Directors after finishing the programmes sends the Utilization Certificates (UC) duly signed by their CA, Bills (GST duly paid of complete amount), Nominal Roll of participants, activity Report and three photographs of activity.
- g) Once the papers are found in order HQ NAF release 50% of balance amount from its own finds i.e., by taking loan from bank as per the instructions of PFMS.
- h) HQ NAF prepared a consolidated report along with UC duly signed by the CA and HQ NAF which is then forwarded to the Ministry.
- i) Then the Ministry releases the remaining 50% of amount.
- j) The Revenue lost by the HQ NAF because of paying from own funds are recouped from the respective Chapters.

#### **ITEM NO-II: Conduct of Ministry Programmes.**

- a) The importance of ensuring full Compliance with instructions as issued by the Ministry in the interests of the NAF.

b) The modalities for:-

- i. Selection and composition of Beneficiaries/Participants.
  - ii. Consultations with panchyati Raj Institutions/NYK and NSS
  - iii. Inviting VIP/Officials of appropriate level.
- c) Monitoring & Evaluation by NYK officer on behalf of Ministry.
- d) Conduct of Seminars.

### **ITEM NO-III: Using Websites & Social sites**

New websites has been developed. All Directors members are requested to visit them regularly & forward their comments. On similar the, all one requested to visit social sites like facebook, Twitter& Instagram and provide necessary momentum feedback. We must see how could we make them commercially beneficial.

### **ITEM NO-IV: Training & Certification**

Long pending issue of making NAF chapters as Training Centre for Adventure sports needs serious discussions & implementation.